

Regular Meeting

Roll Call

Councilors Present: Bailey, Bjerkness, Kolodge, Langley, Maki, Rock, Mayor Hallback

Councilors Absent: None.

Pledge of Allegiance

AGENDA

MOTION: Councilor Bailey moved and Councilor Rock seconded the motion to approve the February 21, 2017 agenda. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Langley moved and Councilor Kolodge seconded the motion to approve the minutes of the Work Session and Regular Meeting of February 7, 2017. The motion carried unanimously (7-0).

CONSENT AGENDA

MOTION: Councilor Bjerkness moved and Councilor Bailey seconded the motion to adopt the consent agenda of February 21, 2017 approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 17-15, Authorizing the Payment of Bills
- b. Disposal of Surplus Equipment

PUBLIC HEARING

There were none.

PRESENTATIONS

There were none.

DEVELOPMENT OF RFP FOR COMMUNITY SIGN

MOTION: Councilor Bjerkness moved and Councilor Maki seconded the motion to authorize staff to proceed with the development of a Request for Proposal (RFP) for a community sign. The motion carried unanimously (7-0).

WESTERN LAKE SUPERIOR SANITARY DISTRICT BOARD APPOINTMENT

MOTION: Councilor Bailey moved and Councilor Langley seconded the motion to advertise and post for a potential citizen appointment to the WLSSD Board filling the vacancy with a term expiring July 1, 2017. The motion carried unanimously (7-0).

MOTION: Councilor Langley moved and Councilor Rock seconded the motion to withdraw and table the original motion for two (2) weeks to allow Councilor Bjerkness an opportunity to discuss the vacancy with his employer. The motion carried unanimously (7-0).

OTTER CREEK PROPERTIES, LLC SUBDIVISION VARIANCE

MOTION: Councilor Rock moved and Councilor Kolodge seconded the motion to adopt **RESOLUTION NO. 17-14, A RESOLUTION APPROVING THE VARIANCE TO THE SUBDIVISION CODE REQUIRING TWO ACCESS POINTS FOR A SUBDIVISION IN THE SR-SUBURBAN RESIDENTIAL DISTRICT FOR OTTER CREEK PROPERTIES, LLC.** The motion carried unanimously (7-0).

WHEREAS, Otter Creek Properties LLC is proposing a Variance to the Subdivision Code requiring two access points for a subdivision in the SR – Suburban Residential District; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Journal and property owners within the Otter Creek subdivision and within 350 feet have been notified. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on February 14, 2017 at which time Zoning Case / Development Review No. 17-01 was heard and discussed; and

WHEREAS, the property of the proposed Variance is located north of Moorhead Road and Otter Creek Drive and is legally described as follows:

All of Otter Creek Subdivision, Carlton County, Minnesota. And,

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Variance to allow the subdivision to have only one access to a public road versus the Ordinance required two.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves Zoning Case 17-01 for a Variance to the Subdivision Code requiring two access points subject to the following conditions:

1. An easement should be deeded to the City in order to create the entire 66 feet of right of way adjacent to Otter Creek Drive and Cedar Valley Drive in the northerly portion of the plat.
2. The roads will not be taken over by the city until the road right of way has been cleared by the applicant to the Public Works Directors satisfaction which would happen after the snow melt in the spring.
3. The streets will not be taken over by the City until the requirements of Chapter 13.1.13, Street Grades, Curves and Sight Distances meet the City Engineers satisfaction.

SCHOOL RESOURCE OFFICER AGREEMENT WITH ISD #94

MOTION: Councilor Rock moved and Councilor Kolodge seconded the motion to approve a contract with ISD #94 to fund and support a School Resource Officer (SRO) in Cloquet Public Schools and to hire an additional officer to maintain the department's authorized strength of sworn staff supporting current operations. The motion carried unanimously (7-0).

CITY ADMINISTRATOR HIRING PROCESS

MOTION: Councilor Bailey moved and Councilor Langley seconded the motion to authorize the preparation of a Request for Proposals (RFP) for an executive search firm to conduct the hiring process for the City Administrator position. The motion carried unanimously (7-0).

POLICE OFFICER HIRING PROCESS

MOTION: Councilor Bjerkness moved and Councilor Rock seconded the motion to authorize the hiring process for a Police Officer position. The motion carried unanimously (7-0).

SET PUBLIC HEARING DATE ON PROPOSED FINAL ASSESSMENT FOR THE 2016 IMPROVEMENT OF 3RD STREET

MOTION: Councilor Kolodge moved and Councilor Rock seconded the motion to adopt **RESOLUTION NO. 17-17, A RESOLUTION TO SET HEARING DATE ON PROPOSED FINAL ASSESSMENTS FOR THE IMPROVEMENT OF 3RD STREET FROM CLOQUET AVENUE TO CARLTON AVENUE.** The motion carried unanimously (7-0).

WHEREAS, The City made plans to reconstruct 3rd Street as part of the City's 5-Year Capital Improvement Program (CIP) and approved budget for 2016; and

WHEREAS, The Cloquet City Council on March 1, 2016, held a Public Hearing to consider the improvement; and

WHEREAS, Said improvement was subsequently ordered and completed and the City has prepared a proposed assessment roll which is available in the office of the City Administrator for public inspection.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. A hearing shall be held on March 21, 2017 in the City Council Chambers at 7:00 p.m. to pass upon such proposed assessments and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published in the official newspaper as required by Minnesota Statutes and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll as required by Minnesota Statutes.

LIFT STATION GENERATOR PURCHASE

MOTION: Councilor Bailey moved and Councilor Langley seconded the motion to authorize the purchase of an electrical generator from Total Energy Systems in the amount of \$19,638.00. The motion carried unanimously (7-0).

LAKE SUPERIOR WATERLINE MOTOR REBUILD

MOTION: Councilor Rock moved and Councilor Langley seconded the motion to authorize a change order for Mielke Electric Works to rebuild the stator and rotor of pump motor #1 Lake Superior Waterline System in the amount of \$39,100. The motion carried unanimously (7-0).

AWARDING BID FOR THE 2017 BITUMINOUS OVERLAY PROJECT

MOTION: Councilor Bjerkness moved and Councilor Maki seconded the motion to adopt **RESOLUTION NO. 17-16, A RESOLUTION AWARDING 2017 BITUMINOUS OVERLAY BID.** The motion carried unanimously (7-0).

WHEREAS, The City has completed plans and specifications for the rehabilitation of those streets within the 2017 Bituminous Overlay project; and

WHEREAS, A resolution of the Council adopted on January 10, 2017 authorized Staff to solicit bids; and

WHEREAS, The City of Cloquet advertised and received the following bids for the project:

Bidder	Base	Alternate A	Alternate B	Total Bid
Northland Constructors of Duluth, LLC	\$ 471,640.40	\$ 99,006.75	\$ 37,594.40	\$ 608,241.55
KGM Contractors, Inc.	\$ 524,075.90	\$ 95,269.20	\$ 34,451.70	\$ 653,796.80
Ulland Brothers, Inc.	\$ 593,086.50	\$ 106,801.80	\$ 41,777.24	\$ 741,665.54
Sinnott Contracting, LLC	\$ 617,975.35	\$ 112,662.25	\$ 36,383.90	\$ 767,021.50

AND WHEREAS, The apparent low bid from Northland Constructors LLC, Inc. was found to meet the minimum bid requirements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bid from Northland Constructors of Duluth, LLC in the amount of \$608,241.55 is hereby accepted.

LANDSCAPE PARTNERSHIP PROJECT

MOTION: Councilor Langley moved and Councilor Rock seconded the motion to adopt **RESOLUTION NO. 17-18, ENTERING INTO A COOPERATIVE AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR THE LANDSCAPE PARTNERSHIP PROGRAM.** The motion carried unanimously (7-0).

WHEREAS, The City included funds in the 2017 Budget and Capital Plan for Highway 33 landscape improvements located along Dunlap Island and North Highway 33 from the St. Louis River to Skyline Boulevard; and

WHEREAS, The proposed improvements were previously identified as a priority of the Riverfront Master Plan and Highway 33 Landscape Study; and

WHEREAS, The Minnesota Department of Transportation (MnDOT) has determined that the planned improvements are eligible for partial funding under the Landscape Partnership Program.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the City of Cloquet hereby agrees to enter into a cooperative agreement with the Minnesota Department of Transportation for the proposed Landscape Partnership Project; and

BE IT FURTHER RESOLVED, The City Engineer is hereby authorized to act as agent on behalf of the City of Cloquet.

DUNLAP ISLAND TRADING POST BID AWARD

MOTION: Councilor Kolodge moved and Councilor Bjerkness seconded the motion to accept the bid from Jerry Manthey for the purchase and removal of one wooden tower structure at Voyagers Park, subject to the required proof of liability insurance and removal date. The motion carried unanimously (7-0).

PUBLIC COMMENTS

There were none.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

Councilor Bjerkness stated the Dunlap Island meeting scheduled for February 28th is open to the public and encouraged attendance.

Councilor Bailey noted work has started on the Ed's Bakery building and Taco Bell is looking to develop on the former Friends of Animals property.

On a motion duly carried by a unanimous yeah vote of all members present on roll call, the Council adjourned.

Brian Fritsinger, City Administrator